

**The Wallowa River Camp**

**WEDDING OR PARTY CONTRACT**

This contract defines the terms and conditions under which The Wallowa River Camp and (hereafter known as CLIENT) \_\_\_\_\_ agree to the use of The Wallowa River Camp facilities on \_\_\_\_\_ (event date). This contract constitutes the entire agreement between the parties and becomes binding upon the signature of Guests.

Bride name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone #: (H) \_\_\_\_\_ (C) \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

Groom name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone #: (H) \_\_\_\_\_ (C) \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

Person renting the home: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone #: (H) \_\_\_\_\_ (C) \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

Proposed Event: \_\_\_\_\_  
Approximate Number of Guests: \_\_\_\_\_ (150 maximum)

To reserve the date requested The Wallowa River Camp requires this contract be signed by the Clients and an initial deposit of 1/2 of the fees is due upon agreement being reached. The total cost for use of The Wallowa River Camp as a wedding, reception and/or other event and its facilities described in this contract is a sliding scale outlined below, but prices below will include transient taxes imposed by the County, City and State.

Payment of the remaining balance of the rental fee is due 30 days in advance of the event. Deposits and payments can be made by certified or bank check or VISA or Mastercard

**FEES AND QUIET TIMES to host your wedding and/or reception (DOES NOT INCLUDE LODGING CHARGES) are to include all Guests:**

	<b>June – September</b>	<b>Other Months Fee/Quiet Time</b>
Groups of 30 – 50 people	\$1000/ Quiet by 9:30 pm	\$750/ Quiet by 9:30 pm
Groups of 51 – 100 people	\$1500/ Quiet by 9:30 pm	\$1200/ Quiet by 9:30 pm
Groups of 100 – 150	\$1800/ Quiet by 9:30 pm	\$1600/ Quiet by 9:30 pm
Groups of 150+	Not allowed	

**Included in the above rates are:**

- DRESSING CABIN (NOT TO BE USED FOR SLEEPING)
- PAVILION AND DANCE FLOOR (with electricity)
- YARD GAMES LIKE JENGA, TIC TAC TOE, VOLLEYBALL COURT, HORSE SHOE PITS (2)
- MODERN AND STYLISH PRIVIES and an outside hand washing station

- SILO BAR (coming in 2019)
- TABLES & CHAIRS (please see notes below on maintenance)
- GARBAGE SERVICE

**NOT included in the above rates are:**

- Linens for tables (you will need to rent these from a rental company or if you work with Cindy as your coordinator, she can help with this task)
- Any additional rental needs like tents, etc. (please ask us for suggestions)

**WEDDING COORDINATOR:** Cindy Brink has done a lot of our weddings at the Wallowa River Camp. Cindy can help you with decorations (with many types for rent), planning, day to day necessities. She loves helping a Bride and Groom find their vision and making their day perfect! Please contact her if you need help in planning your destination wedding!  
541.398.0056

**DAMAGE DEPOSIT:** A refundable damage deposit of \$500 will be paid 30 days prior to your arrival. If you prefer to instead purchase CSA Damage Insurance thru Wallowa Lake Vacation Rentals, in the amount of \$39.99, this is not refundable. Please review the terms and conditions of the CSA policy prior to purchasing as it covers accidental damages only. <https://www.wallowalakevacationrentals.com/travel-insurance.htm> It is required that either a damage deposit of \$500 (refundable) or \$39.99 (non refundable) is purchased 30 days prior to your arrival. It is advised that you do a thorough walk thru of the grounds and the facilities prior to move in and document with pictures any damage you see and call the office at 800.709.2039 to report items or these could be assumed by your use as your damage.

**TABLES/CHAIRS:** Tables and chairs are included in your rental rate. However, we require that you wipe down tables and chairs prior to putting them back in the trailer. Also, please pick up the tables and chairs instead of dragging or rolling. Damage done or dirty items returned will be subject to a \$500 fee charged on your card on file. I agree to this charge to be added to my card on file if I don't return the tables and chairs in the same condition they were delivered.

**NOISE:** Your facility is in a residential neighborhood. By choosing to host your event in a residential neighborhood means strict adherence to the quiet hours and you are responsible to "keep the neighborhood peace" by limiting music, loud talking, etc., as outlined above. **If you exceed this timeframe, and a site visit is required you will be charged \$500 for every site visit. You agree to pay the fines associated with going over the quiet time (9:30 pm)** \_\_\_\_\_

It is also required that you provide WLVR with a working cell phone number that will be answered for the day of your event. (this is best to not be the groom or the bride as you have many things on your big day to attend to, but if we have a concern, it is that person that will handle a call vs. requiring a site visit). My designated person of contact is \_\_\_\_\_, relationship to couple: \_\_\_\_\_.

Also, fireworks and candles are not allowed at any time, charcoal bbq's and propane bbq's/firepits allowed on case by case basis. It is YOUR responsibility to monitor the allowances and contact Agent to determine what is and is not permissible during your time at your event.

**GROUNDS CARE:** We maintain about an acre of lawns with mature landscaping. Great care is given to our yard and flower beds. You are welcome to use this maintained yard for your wedding. We provide a permanent dance floor for your use. Please be careful of placing aisle carpets down too early as they get hot and can scorch the grass and if this happens, repairs to grass will be above and beyond your fees associated with this contract.

**POST EVEN CLEANUP:** After your event, we ask that you:

- 1) Wash all dishes and put away
- 2) Take garbage to outside cans located in the south section of the shed.
- 3) Strip used beds of sheets & cases and used towels and put in 2 piles in the main bathroom.
- 4) Leave heat @ 55 if it's winter
- 5) Lock all doors/windows
- 6) Wipe down tables and chairs and place in enclosed trailer.
- 7) Remove any nails/push pins that you put into the arch and gazebo
- 8) Walk grounds and remove litter/bottles/cans/garbage
- 9) If you rented linens, return them in the bags that were provided at drop off
- 10) If you rented extra items (wine barrels, wood slices, etc.) return them to the north section of the shed.
- 11) Text 541.426.2039 if you leave before 11 am so we can get a jump on cleaning

**CANCELLATION POLICY:** In the unlikely event the CLIENT should cancel and have given more than 30 days notice before the event, then all deposits will be refunded minus a \$100 cancellation fee. If it is within 30 days of the arrival date, refund is only given if the Wallowa River Camp is able to rebook to another Client for the same number of days as your original event reservation. The Wallowa River Camp shall have the right to terminate this contract if the CLIENT fails to meet or violates any terms of the contract, in which case the provisions of this cancellation policy also apply. The CLIENT shall not assign or sub-lease any terms, conditions or services contained in this contract or any interest therein without the written consent of The Wallowa River Camp.

**ALCOHOL:** As the host of a private party, the CLIENT acknowledges responsibility for the proper and lawful consumption of alcoholic beverages at The Wallowa River Camp during the duration of the event described in this contract.

**SECURITY:** The Wallowa River Camp does not accept any responsibility for damage to or loss of any articles or property left prior to, during or after your event. The CLIENT agrees to be responsible for any damage done to our grounds or facility by the CLIENT, their guests, invitees, employees or other agents under the CLIENT's control. Further, The Wallowa River Camp shall not be liable for any loss, damage or injury of any kind or character to any person or property caused by or arising from any act or omission of the CLIENT, or any of his guests, invitees, employees or other agents from any accident or causality occasioned by the failure of the CLIENT to maintain the premises in a safe condition or arising from any other cause. The CLIENT, as a material part of the consideration of this agreement, hereby waives on its behalf all claims and demands against The Wallowa River Camp for any such loss, damage, or injury of the CLIENT, and hereby agrees to indemnify and hold The Wallowa River Camp and its Agents free and harmless from all liability for any such loss, damage or injury to other persons, and from all costs and expenses arising there from, including but not limited to attorney fees

Contract Signature. This contract constitutes the entire agreement between The Wallowa River Camp and the CLIENT and becomes binding upon both parties when signed.

CLIENT: \_\_\_\_\_

AGENT: \_\_\_\_\_